

Ecublens, 26 June, 2007

**Contact Parents** for English-speaking parents

Dear Parents,

In collaboration with the Ecublens Township, we would like to help your child have the best-possible integration into our school system.

To help us achieve this, we are asking non-swiss people, who have a command with the French language living in our community for several years, to become “Contact Parents” to help non-French speakers in the community.

The “Contact Parents” will be representative of each of the different cultures living in Ecublens.

Parents who do not speak French can seek assistance from a “Contact Parent” in the following situations:

- To translate and explain an official circular letter sent by the school district.
- To translate and explain a letter, message or remark from a teacher
- To serve as an intermediary for the English speaking parent who wants to transmit information to the teacher or school director

A “Contact Parent” will not be authorized to translate confidential or sensitive information.

The Ecublens school establishment wishes to thank the “Contact Parents” for their collaboration and we hope they will help our English-speaking students integrate better into our classes. We invite and encourage each parent to take advantage of the services that a Contact Parent can provide.

Yours Faithfully,

Isabelle Costa-Rubin